MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
TELECOMMUNICATIONS ADVISORY GROUP

May 19, 2005
MAG Office
302 North First Avenue
Phoenix, Arizona

MEMBERS ATTENDING
*Greg Binder, Phoenix, Chair
*Kevin Hinderleider[1], Avondale
Dee Hathaway[1], Buckeye
✓ Jim Keen[1], Carefree
**Pat McDermott, Chandler
*Pat Timlin, El Mirage
*Mike Ciccarone[1], Fountain Hills
*Shawn Woolley, Gilbert
Ajay Joshi, Glendale
**John Imig[1], Goodyear

Cary Parker[2], Maricopa County
*Dale Shaw, Mesa
*Duncan Miller[1], Paradise Valley
**Dennis Creighton for Ralph Spencer, Peoria
*Lyn Gillean, Queen Creek
*Kevin Sonoda, Scottsdale
Randy Jackson, Surprise
**Mark Shields for Dave Heck, Tempe
Bruce Johnson[1], Tolleson
*Karen Strickland, ADOT
Randi Alcott[1], RPTA

*Members neither present nor represented by proxy.

OTHERS PRESENT
**Galen Updike, GITA
✓ Mark Johnson, Guadalupe

Heidi Pahl[2], MAG
Steve Gross, MAG
Richard Kuhn, NIST, Washington DC

**Participated via telephone conference call.
✓ Participated via video conference call.

[1] = RVS Site Coordinator
[2] = RVS Backup Site Coordinator

1.      Call to Order

        The meeting was called to order at 10:03 am by Acting Chair Randy Jackson. Voting member
        Jim Keen attended via videoconference and voting members John Imig and proxies Dennis
        Creighton and Mark Shields attended via telephone conference call. All members introduced
        themselves.

2.      Call to the Audience

No comments were made by the audience.

3.      Approval of March 17, 2005 Meeting Minutes

It was moved by Cary Parker, seconded by Dee Hathaway and unanimously recommended to approve the March 17, 2005 MAGTAG meeting minutes.

4.      Telecommuting Security Technologies

Randy Jackson thanked the presenters for attending the meeting. Mr. Jackson introduced Jim Milhoan, Information Technology Cooperative, Co. Jim Milhoan provided a basic overview of remote workplace connectivity. He discussed selecting the proper method of remote access for the remote site depending on the data access requirements. He also provided methods of supporting the remote sites after deployment.

Randy Jackson introduced Richard Kuhn, National Institute of Standards and Technology (NIST). Richard Kuhn discussed the report, *Security for Telecommuting And Broadband Communications*. This report is available at: http://www.securitymanagement.com/library/nistbroadband_tech0302.pdf

Dee Hathaway asked how agencies handle Internet access for staff that travel and want to use the Internet from their hotel room. Richard Kuhn said that it is best to assume the Internet access from the hotel is not secure or protected and to ask staff not to transfer files. He added that a corded phone is the only secure phone connection.

Randy Jackson thanked MAG for utilizing videoconferencing to bring in a guest speaker from Washington, DC.

Cary Parker discussed establishing secure wired communications across the Internet, VPN (virtual private network), encryption, providing access to company data and software, and protecting systems from threats on the remote systems. He also discussed best practices for Maricopa County.

Randi Alcott asked for the growth rate of telecommuting at Maricopa County. Cary Parker replied that there is growth on the VPN side not the dial-in side.

Randi Alcott asked how many agencies had a telecommuting program. Members commented on whether or not they had a telecommuting program. Galen Updike said the State has a telecommuting program. Ms. Alcott said that RPTA offers technical and program assistance for setting up a telecommuting program and interested parties can call 602-534-1802.

5.      MAGTAG Working Group Projects

Heidi Pahl reported that the Information Sharing Working Group will be meeting soon to plan for the July information sharing session. Ms. Pahl reported that the group is researching identity management as the next topic.

6.      Announcements and Public Input

No announcements.

7.      Date of Future Meetings

The next meeting of the MAGTAG is scheduled for 10:00 a.m. on Thursday July 21, 2005 in the MAG Saguaro room. The meeting was adjourned at 11:20 am.